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Registration Contract

28th Annual Trade Show 2017

Connecting people with Businesses

Date: May 5 & 6 , 2017

Show Times:

Friday 5:00 PM – 9:00 PM

Saturday 9:00 AM 5:00 PM

Place: Bob Snodgrass
Recreation Complex
228 – 12th Ave SE,
High River, AB

- Show Promotions
- Radio Advertising r
- Interviews Newspaper
- ads Exhibitors' Show
- Guide

AN EVENT NOT TO BE MISSED

Welcome to our 28th Annual Trade Show

High River & District Trade Fair --May 5 & 6 2017

The High River & District Chamber of Commerce is very pleased to announce that we will be holding our Trade Fair and Market at the Bob Snodgrass Recreation Complex.

We're convinced showcasing your products and services at our trade fair will prove to be an exciting and profitable decision. As in past years we know our participants and attendees alike, find the event interesting and worthwhile.

In addition to putting together an outstanding group of exhibitors, this year we plan to offer some favourites from prior years as well as a few new features to increase interest and drive-up traffic for the event.

Set up & Tear Down

Set up: Friday 9:00Am – 3:00 PM. Set up must be completed no later than 3:00 PM.
Doors open to the public at 5:00 PM.

Take Down: Saturday 5:00 PM

Due to exhaust fumes, we request that any Exhibitor with gas---powered machinery do not remove their machinery

Show Features:

- Friday night Exhibitors Social 9:00PM
- Networking opportunities
- 24 hour security

Register early with payment to avoid disappointment

There are several good reasons why you should participate.

- Maintain an image and initiate contact with potential customers
- Introduce and promote your business & products in a fun environment
- Offer an opportunity for customers to bring their technical problems and get solutions
- Identify new applications for existing products
- An opportunity to relate to your competition
- Demonstrate interest in Economic Development

Terms and Conditions

1. Allocation of space will be on first---come first---serve basis. To avoid disappointment and conflict of interest the High
2. River Chamber of Commerce reserves the rights to allocate booth space.
Payment Schedule: A full payment or deposit must accompany registration. No exhibitor will be permitted to move in until the rental for the space has been paid. We require a non---refundable deposit of half the booth cost at the time of registration or full payment.
3. Cancellation: Cancellation of space must be made in writing and received no later than two weeks prior to the show. All cancellations are subject to a non---refundable cancellation fee of \$200.
4. Fire Regulations: All rules and regulations relative to Public Buildings as prescribed by the Town of High River Fire
5. Damage & Liability: Exhibitors are responsible for any damage caused by themselves or their representatives to the facility, Town of High River, or to the Display Company equipment. Neither the High River Chamber of Commerce nor the Town of High River Recreation Complex will be responsible for injury.
6. Restrictions: Booths must be maintained in a neat and orderly manner throughout the show. The Show Manager reserves the right to forbid or restrict exhibits that for any reason may cause safety hazards or are objectionable. Show management request that food products conform to all Food Health and Safety regulations. In the event that it becomes necessary to evict an exhibitor; management will not be liable to refund the exhibit space rental or any other expenses incurred by the exhibitor.
7. The exhibitor agrees to abide by all terms and conditions adopted by the management in the best interest of the Trade Show. The management shall have the final decision in adopting any terms or conditions that is deemed necessary prior to, during or after the show.

YOUR BOOTH WILL BE PROVIDED WITH:

- An electrical outlet
- 8 foot high back wall
- 2 – 4 foot high sidewall drapes
- One skirted table (your choice of 4 foot, 6 foot or 8 foot)
- 2 chairs
- Booth carpeting

Booth Sizes (See attached map for placement)

- Regular Booth 10 x 8 ft deep \$480.00 GST included
- Corner Booth 15 x 8 ft deep \$680.00 GST included
- Super Booth 20 x 8 ft deep \$790.00 GST included

Notes:

Aisle carpeting is red, booths draping Black & White

Exhibitors are allowed to sell product, do draws and hold giveaways.

Registration Form: To Confirm your space please enclose a check, along with your business card for the show guide.

Company Name: _____

Contact Person: _____ Phone: _____

Address: _____

City/Prov/Postal Code: _____

Signature: _____

Method of Payment: Cheque, Visa or MasterCard,

Card # _____ EXP date: _____ Cardholder Name: _____

Please reserve booth number: 1st choice _____ 2nd choice _____ 3rd choice _____

Please specify Table size: (4ft) _____ (6ft) _____ (8ft) _____ need more than one table? _____ X \$25.00

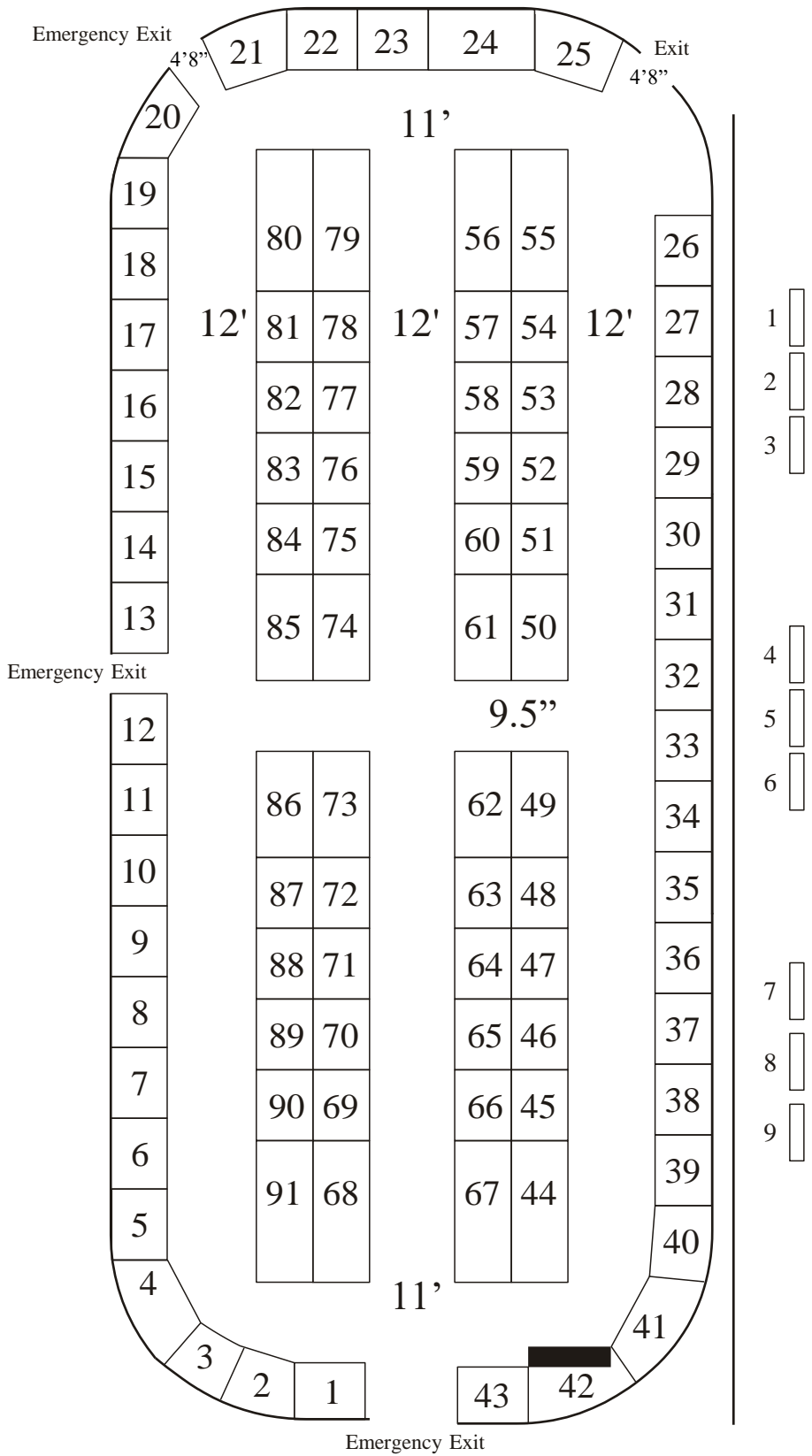
Additional Advertising in the Show Guide (published in newspaper as well as available onsite)
\$150.00 _____ (Business Card sized ad)

Please make: Cheque Payable to: High River Chamber of Commerce

P.O. Box 5244, High River, AB T1V 1P9

Telephone Lynette: 403-652-3336

Prior to selecting your booth please contact our office as some of the booths have been pre---booked at last year's show.



HIGH RIVER
ARENA

High River Chamber of Commerce